

Higher specialised examination Counsellor in the psychosocial field with a federal diploma

Examination dates:

Wednesday, 18 September / Thursday, 19 September / Friday, 20 September 2024

Admission requirements for the examination

See [Examination Regulations Art. 3.3](#) and for a **more detailed version of the Guidelines to the Examination Regulations (WL)** Art. 3, valid from 14.11.2023

- Professional qualification at tertiary level and six years of professional experience with a counselling function in a psychosocial context (WL 3.1)
- Without a professional qualification at tertiary level eight years of professional experience with a counselling function in a psychosocial context (WL 3.2)
- At least 20 counselling processes in the psychosocial field (WL 3.3)
- Client-related supervision (WL 3.4)
 - After obtaining active SGfB membership, [10 hours of client-related supervision in presence](#)
 - Without active membership SGfB
 - 30 hours of client-related supervision from the training context [10 hours after the last diploma in presence](#)
- Without SGfB active membership
 - 40 hours of psychosocial counselling as a client (WL 3.5)
 - Eight sessions in a relevant intervention group for at least two years (WL 3.6)
- At least 20 hours of counselling competence-related supervision as a teaching analysis, of which at least 10 hours in an individual setting (WL 3.7)
 - [After taking up SGfB active membership Sur](#)
 - [Dossier after the last diploma qualification](#)

The exact admission requirements can be found in the guidelines 3.1 to 3.7. Where appropriate forms are made available on the website, these must be used.

Transitional arrangements for the 2024 audit

The conditions listed in the guidelines under points 3.4 and 3.7, which must be fulfilled after admission to SGfB active membership (III. Active Members Article 8) or the last diploma qualification, may also have been fulfilled during training in the 2024 examination year as a transitional arrangement.

In this case, the entire 40 hours of client-related supervision (WL 3.4) must be demonstrated.

The audit at a glance

Examination parts		Type of test	Time indication
1	Diploma thesis	In writing	Previously created
2*	Counselling concept**	In writing	Previously created
3*	Consultancy practice Audio or video recording	Oral	75 minutes
4	Final colloquium	Oral	90 minutes

*Active members of the SGfB only have to pass these parts of the examination.

****All** documents in the SGfB HFP download area can be used as a guide.

Examination regulations Art. 5.22 (from 1 January 2018)

Anyone who has acquired the specialist title "SGfB counsellor" (active member SGfB) is exempt from examination parts 1 and 4 and is admitted to the shortened examination (examination parts 2 and 3).

Registration office and submission of documents

- in duplicate as a bound dossier to the SGfB Examination Secretariat
- as PDF by e-mail to the SGfB examination secretariat

SGfB Examination Office, c/o FH SCHWEIZ, Konradstrasse 6, 8005 Zurich
sekretariat@sgfb.ch

Registration deadline: Friday, 3 May 2024

Registration is made using the registration form and the documents in accordance with the admission requirements from the examination regulations and the guidelines. The dossier must be submitted in a bound form. The date of payment of the registration fee must be entered on the registration form. Only registrations that are complete and received by the secretariat on time will be considered.

Deadline for submission of written examination parts (PT): Friday, 12 July 2024

PT1 Diploma thesis 40 - 60 pages / PT2 Counselling concept 15 - 20 pages

Applications will be reviewed by the examination board after the application deadline. Admission to the examination will be communicated to the examination participants in writing in June together with the invoice for the examination costs.

Examination costs (registration and examination fee)

Fees	Costs in CHF	Payment date
Registration (Repetenten)	800.00 (400.00)	When registering for the exam
Complete examination (4 parts)	4'600.00	With the confirmation of authorisation, within 30 days
Shortened examination, Only for SGfB counsellors (2 examination parts)	2'300.00	With the confirmation of authorisation, within 30 days
Repetition per examination part (1 / 2)	600.00	With the confirmation of authorisation, within 30 days
Repetition per examination part (3 / 4)	1'700.00	With the confirmation of authorisation, within 30 days

The invitation to the oral examination is sent no later than 28 days (PO 4.13) before the examination date with details of the date, place and time of the examination as well as the aids permitted and to be brought along

The list of experts will be published on the website before the examination.

Information on the HFP and the SGfB is available at www.sgfb.ch.