

Higher specialised examination 2025 Counsellor in the psychosocial field with a federal diploma

Examination dates:

Tuesday, 9 September 2025

Wednesday, 10 September 2025

Thursday, 11 September 2025

Friday, 12 September 2025

Admission requirements for the examination

See Examination Regulations Art. 3.3 and for a **more detailed version of the Guidelines to the Examination Regulations (WL) Art. 3**, valid from 14.11.2023

- Professional qualification at tertiary level and six years of professional experience with a counselling function in a psychosocial context (WL 3.1)
- Without a professional qualification at tertiary level eight years of professional experience with a counselling function in a psychosocial context (WL 3.2))
- At least 20 counselling processes in the psychosocial field (WL 3.3)
- Client-related supervision (WL 3.4)
 - After obtaining active SGfB membership, [10 hours of clientrelated supervision in presence](#)
 - Without active membership SGfB
 - 30 hours of client-related supervision from the training context [10 hours after the last diploma in presence](#)
- Without SGfB active membership
 - 40 hours of psychosocial counselling as a client (WL 3.5)
 - Eight sessions in a relevant intervision group for at least two years (WL 3.6)
- At least 20 hours of counselling competence-related supervision as a teaching analysis, of which at least 10 hours in an individual setting (WL 3.7)

[After taking up SGfB active membership](#)
[Sur Dossier after the last diploma qualification](#)

The exact admission requirements can be found in the guidelines 3.1 to 3.7. Where appropriate forms are made available on the website, these must be used..

The audit at a glance

Examination parts		Type of test	Time indication
1	Diploma thesis	In writing	Previously created
2*	Counselling concept**	In writing	Previously created
3*	Consultancy practice Audio- or Video-recording	Oral	75 minutes
4	Final colloquium	Oral	90 minutes

* Active members of the SGfB only have to pass these parts of the examination..

** **All** documents in the SGfB HFP download area can be used as a guide.

Examination regulations Art. 5.22 (from 1 January 2018)

Anyone who has acquired the specialist title "SGfB counsellor" (active member SGfB) is exempt from examination parts 1 and 4 and is admitted to the shortened examination (examination parts 2 and 3.).

Online registration

Registration deadline from 03 March to 4 May 2025 (closure of the registration portal).

- The required information and documents must be uploaded in full, the portal closes after submission (no post-processing possible) and the registration is considered complete (as if sent by post). Only applications that have been uploaded in full and on time will be considered.
- The application fee must be paid via the portal by 5 May 2025 (admission criterion)
- Admission is checked by the examination board after the application deadline (Prüfungsordnung Art. 3.3 Zulassung)
- Authorisation decision 22 May 2025
Download the invoice for the examination fee online after admission, payment deadline 30 days

Deadline for submission of written examination parts (PT)

Zeitfenster zum Hochladen auf Plattform 22 May till 30 June 2025

PT1 Diploma thesis 40 - 60 pages / PT2 Counselling concept 15 - 20 pages

Examination costs (registration and examination fee)

Fees	Costs in CHF	Payment date
Registration (Repetenten)	800 (400)	When registering for the exam
Complete examination (4 parts)	4'600.00	With the confirmation of authorisation, within 30 days
Shortened examination Only for SGfB counsellors (2 parts)	2'300.00	With the confirmation of authorisation, within 30 days
Repetition per examination part (1 / 2)	600	With the confirmation of authorisation, within 30 days
Repetition per examination part (3 / 4)	1'700.00	With the confirmation of authorisation, within 30 days

The invitation to the oral examination is sent no later than 28 days (PO 4.13) before the examination date with details of the date, place and time of the examination as well as the aids permitted and to be brought along.

Information on the HFP and the SGfB is available at www.sgfb.ch